

THIS ORDER: No. 3 (2023-2024)	LAST ORDER: No. 2 (2023-2024)
Dated: 10 January 2024	Dated: 1 November 2023



Royal Canadian Sea Cadet Corps "AJAX"

ROUTINE ORDERS

JANUARY 2024



Commanding Officer: Lt(N) S. Patterson

Ships Routine – Mandatory Training

DATE	Location / Timings	Dress		OOD	POOD	QM	Duty Division
		Cdt.	Off.				
Wed. Jan. 10 2024	Regular Training 1830 – 2130 Ship	C5	4A	SLt Horner	PO1 Flores	LC Green	Starboard
Wed. Jan. 17 2024	Regular Training 1830 – 2130 Ship	C3	3A	A/SLt Hepburn	CPO2 Baker	MC McLeod	Port
Wed. Jan. 24 2024	Fitness/Sports 1830 – 2130 School <i>*note 1</i>	Civ.	Civ.	-	-	-	-
Wed. Jan 31 2024	Regular Training 1830 – 2130 Ship	C5	4A	CV Horner	CPO2 Liu	MC Weeks	Starboard
Wed. Feb. 7 2024	Regular Training 1830 – 2130 Ship	C5	4A	SLt Horner	CPO2 Oldfield	MC Crozier	Port
Wed. Feb. 14 2024	Regular Training 1830 – 2130 Ship	C3	3A	CV Horner	PO1 Flores	MC Felvinti	Starboard
Wed. Feb. 21 2024	Regular Training 1830 – 2130 Ship	C5	4A	A/SLt Hepburn	CPO2 Baker	MC Trudeau	Port
Wed. Feb. 28 2023	Regular Training 1830 – 2130 Ship	C5	4A	SLt Horner	CPO2 Liu	MC Warraich	Starboard
Wed. Mar. 6 2024	Regular Training – CD's 1830 – 2130 Ship <i>*note 2</i>	C1	1	A/SLt Hepburn	CPO2 Oldfield	MC McLeod	Port
Wed. Mar. 13 2024	March Break – No Training						
Wed. Mar. 20 2024	Fitness/Sports 1830 – 2130 Edward Johnson PS	Civ.	Civ.	-	-	-	-
Mar. 23-24 2024	Training Weekend 0900 Sat – TBD Ship <i>*note 3</i>	C5	4A	TBD	TBD	TBD	All Hands
Wed. Mar. 27 2024	Regular Training 1830 – 2130 Ship	C5	4A	CV Horner	PO1 Flores	LC Green	Starboard

***It is your responsibility to know when you are on duty. Duties could change from month to month. If you need to change duty make sure you do it at least a week in advance and that it is approved by the XO.**

C1 = Ceremonial Dress (Tunic, Medals)
C3 = Service Dress (Tunic, Ribbons)
C5 = Training Dress (Blue Shirt, Ball Cap)

Civ. = Civilian Attire (appropriate for the activity)
TBD = To Be Determined

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General Information for JANUARY

1. **FITNESS & SPORTS** – Jan 24, Mar 20, and May 8 – These nights are to be held at Edward Johnson Public School, 397 Stevenson St. N., Guelph. Dress is appropriate civilian attire for indoor sports (running shoes, shorts, t-shirt). Bring a refillable water bottle. Drop off at 1830, pick up at 2130, as usual.
2. **CEREMONIAL DIVISIONS (CD's)** – Mar. 6 – This is a formal parade where we will sometimes have special guests, and cadets may receive promotions, awards, or other special recognition. Parents/Guardians are invited to attend these nights at the ship from 1900 to 1930 (7:00-7:30pm).
3. **TRAINING WEEKEND** – Mar. 23 - 24 – This weekend will be either the SIDC or Nautical Training. Either way please keep the weekend open. Check Teams and the website for the warning order with details.
4. ****RANGE COMPETITION**** – Saturday, February 3, 2024. This activity is for the range team only. Drop off is 0745, pick up at 1700, at the Guelph Armoury, 7 Wyndham St., Guelph, ON. There are also positions for support cadets. If you're interested in being a support cadet go directly to the Admin O.
5. ****SPORTS ADA**** – Saturday, February 10, 2024. This is a 1 day activity open to all cadets. It will be a parent drop off and pick up at Elmira District Secondary School, 4 University Ave. E., Elmira, ON. It will be an all day activity, but timings are still to be confirmed. Dress is civilian attire for indoor sports, with health cards and water bottles. If you are going to have trouble getting there and back please let us know and we'll see if car-pooling is an option. Stay tuned for more details.

Sun. Jan. 21 and Feb. 4 – We are going to have two practices for this from 1300-1630 at Mitchell Woods Public School, 670 Willow Rd., Guelph. Dress is civilian attire for indoor sports, bring your own water bottle.
6. ****CAF ENGAGEMENT DAY**** – Saturday, March 2, 2024. This will be a half day activity open to all cadets, but we don't know which part of the day yet. Please keep the day open if you can. It will be a bus to Hamilton. We will make additional details available as we receive them.
7. **WEBSITE** – Our website is the official method of communication to ensure we reach everyone with important announcements. All cadets and parents are asked to sign up with either an email address or phone number that notifications will be automatically sent to. The banner across the top of the website will also have updates, alerts, cancellations, etc. as they occur in real time. On the website at www.rcsccajax.ca go the 'REGISTER' title on the banner and create an account.
8. **CANCELLATION NOTIFICATIONS** – It's that time of year when we need to start talking about weather cancellations. If we need to cancel an activity for any reason, notifications will be sent out through the website first, and it will be in a red banner along the top of the website. If you're unsure, always check the website first. We will also post to TEAMS.
9. **CADET365** – Cadets should already be familiar with this and new cadets will be sent home with instructions on how to join. All cadets are given a Microsoft Teams account for us to use which they will need to monitor, and an email address. More details [Click Here](#).
10. **BAND** – We are not sure yet if/when we will be starting up again. Stay tuned.

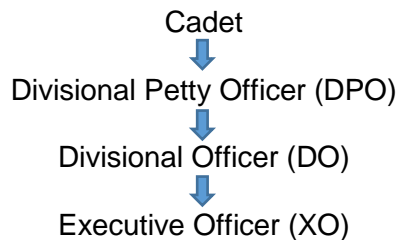
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11. **RANGE PRACTICES** run on most Monday nights, 1900-2100 at the Ship. SLt Horner & A/SLt Hepburn are in charge of the range. There may be specific nights for the Range Team only, check Teams to find out if it's open to all. Watch the website and Teams for the latest announcements.

Divisional Corner

The winner of **Cock-of-the-Walk** for **DECEMBER** was **STARBOARD!**

If you have any questions or concerns the first person you contact is your Divisional Petty Officer (DPO). The positions for this year have not yet been appointed, but will be very soon.



Port Division

Divisional Petty Officer – TBD
Divisional Officer – A/SLt Hepburn

Starboard Division

Divisional Petty Officer – TBD
Divisional Officer – CV Horner

**If you need to be absent from a cadet activity where you are expected to be:

1. Fill out a Paper Request Form and submit it to your DPO (if you know ahead of time); or
2. Fill out a Request for Leave, linked through the website and Teams. When you complete the form make sure you clearly explain the reason for your request.
[CLICK HERE](#) to request leave.
3. If you do not have access to either above and the activity is imminent or already occurring please call the Ship at 519-836-4530.
4. If you follow the procedure above, you will be marked on the attendance as Absent with Leave (AWL). If you do not let us know you will be absent you will be marked on the attendance as absent without Leave (AWOL).

Missing mandatory activities, or poor attendance, could have an impact on training results, selection for special activities, and might have negative consequences (withholding privileges, promotions, etc.).

In future additions of RO's there will be more specific information for you from your DO's and DPO's here.

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THE FOLLOWING DATES ARE THE KNOWN AND PROJECTED DATES FOR UPCOMING OPTIONAL ACTIVITIES.

DATE	ACTIVITY	NOTES
Jan. 15-22-29 Feb. 3	Range Team Practices Zone Marksmanship Competition	*Range team only
Jan. 21 Feb. 4	Sports ADA Practices	*Open to all *Mitchell Woods Public School
Feb. 10	Sports ADA Competition	*Open to all *Parent drop off and pick in Elmira
Mar. 2	CAF Engagement Day (Canadian Armed Forces)	*Details to follow

*It is the cadet's responsibility to check for updates on a regular basis. If mandatory or optional dates change they will be noted here in RO's. Contact your DPO if you have questions.

//Original Signed By

S. Patterson
Lieutenant (Navy)
Commanding Officer
Royal Canadian Sea Cadet Corps Ajax

JANUARY 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																											
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FEBRUARY 2024



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