

THIS ORDER: No. 7 (2022-2023)**LAST ORDER:** No. 6 (2022-2023)**Dated:** 3 May 2023**Dated:** 18 April 2023

Royal Canadian Sea Cadet Corps "AJAX"

ROUTINE ORDERS

MAY 2023



Commanding Officer: Lt(N) S. Patterson

Ships Routine – Mandatory Training

DATE	Location / Timings	Dress		OOD	POOD	QM	Duty Division
		Cdt.	Off.				
Wed. May 3 2023	Regular Training 1830 – 2130 Ship	C3	3B	NCdt Hepburn	CPO2 Oldfield	MC Baker	Port
Sun. May 7 2023	Battle of Atlantic Parade TBD Ship (afternoon)	C1	1A	-	-	-	-
Wed. May 10 2023	Regular Training 1830 – 2130 Ship	C5	5B	CV Horner	CPO2 Baker	MC Smith	Starboard
Wed. May 17 2023	Regular Training 1830 – 2130 Ship	C5	5B	SLt Horner	CPO2 Oldfield	MC Takhtar	Port
Wed. May 24 2023	Regular Training – CD's 1830 – 2130 Ship	C1	1A	CV Horner	CPO2 Liu	MC Navaneeth	Starboard
Wed. May 31 2023	Regular Training 1830 – 2130 Ship	C5	5B	NCdt Hepburn	CPO2 Oldfield	MC Baker	Port
Sat. Jun. 3 2023	Annual Review 1830 – 2130 Ship	C1	1A	NCdt Hepburn	-	-	-
Wed. Jun. 7 2023	Regular Training 1830 – 2130 Ship	Civ.	Civ.	CV Horner	CPO2 Baker	MC Roberts	Starboard
Wed. Jun. 14 2023	Regular Training 1830 – 2130 *TBD	-	-	-	-	-	-
Wed. Jun. 21 2023	Regular Training 1830 – 2130 *TBD	-	-	-	-	-	-
Wed. Jun. 28 2023	Regular Training 1830 – 2130 *TBD	-	-	-	-	-	-

***It is your responsibility to know when you are on duty. Duties could change from month to month. If you need to change duty make sure you do it at least a week in advance and that it is approved by the XO.**

C1 = Ceremonial Dress (Tunic, Medals)
C3 = Service Dress (Tunic, Ribbons)
C5 = Training Dress (Blue Shirt, Ball Cap)

Civ. = Civilian Attire (appropriate for the activity)
TBD = To Be Determined

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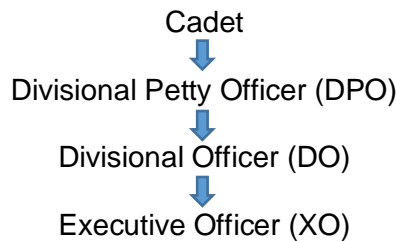
General Information for May

1. **BATTLE OF ATLANTIC PARADE** – On Sunday, May 7, we are having our Battle of the Atlantic Parade to be held at the Ship. Cadets are to be dropped off NLT 1345 and pick up is at 1500. The driveway in front of the Ship will be closed, however parents/guardians and guests are invited to join as the ceremony is all held outdoors. Dress is C1, ceremonial.
2. **CHICKEN PICK-UP** – Please pick up your recent chicken fundraising orders on Wed. May 10, 2023 between 1800 and 2000 (6pm-8pm). We don't have freezer room to accommodate at the Ship so please make whatever arrangements you need to (this all needs to go back into a freezer).
3. **CEREMONIAL DIVISIONS (CD's)** – On May 24 we are having our final CD's of the year. This will include promotions and some of the year end awards that are not captured during our Annual Review. Dress is C1, ceremonial. At this time parents are invited to join us again! Cadets are here at 1830 as usual, the ceremony starts at 1915 for parents/guardians that want to attend.
4. **ANNUAL CEREMONIAL REVIEW (ACR)** – Our ACR this year is on Saturday, June 3, 2023. It is mandatory for all cadets as it is our ceremony to celebrate the year. Dress is C1 for cadets. Cadets will be asked to arrive early, starting around 0830 (tbd), and the ceremony will start at 1300 for parents/guardians/guests, please be seated by 1245.
5. **CORONATION PARADE** – This is an optional activity but all cadets are encouraged to attend. Arrive York Road Park (beside Ukrainian Church) between 0900-0910hrs – late arrivals cannot be accommodated. Dress is C1. Ensure to have eaten a decent breakfast and have hydration available. Parking on site is limited. Dismissal will be between 1130-1200hrs.
6. **TREE PLANTING / SIDC** – Thank you everyone for coming to this weekend activity. Despite the rain, the coordinators at the tree planting said you did awesome! The SIDC was a success and Bravo Zulu to all for participating and giving it your best. We hope you enjoyed the entire weekend and look forward to more activities like this to follow.
7. **CADET365** – All cadets are given a Microsoft Teams account for us to use which they will need to monitor, and an email address. Eventually Teams will replace our Google Classroom as the virtual platform for the program. More details [Click Here](#).
8. **PHASE Training** – Promoting Healthy and Safe Experiences (PHASE for short). Our Phase Coordinator is NCdt Hepburn and any questions or concerns can be directed to her at m.hepburn@rcscjax.ca.
9. **BAND** – The Ajax/Warspite band has been delayed. Stay tuned.
10. **RANGE PRACTICES** run on most Monday nights, 1900-2100 at the Ship. See the calendar attached to RO's. Check TEAMS for updates weekly.

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Divisional Corner

RCSCC Ajax uses a two-watch system, and is also referred to as the divisional system. The divisional system is designed to handle all questions or concerns that come from Cadets. It is important that you understand how this system works and that you use it effectively. If you have any questions or concerns the first person you contact is your Divisional Petty Officer (DO).



The following appointments have been made for this year:

Port Division

Divisional Petty Officer – PO2 Mason
 Divisional Officer – NCdt Hepburn
 m.hepburn@rcsccajax.ca

Starboard Division

Divisional Petty Officer – PO2 Flores
 Divisional Officer – CV Horner
 t.horner@rcsccajax.ca

**If you need to be absent from a Mandatory Activity:

1. Fill out a Request Form and submit it to your DPO (if you know ahead of time).
2. If you haven't completed a Request Form;
 - a. On the day of your absence;
 - i. contact your DO and explain your absence (by phone or email); **OR**
 - ii. send an email to info@rcsccajax.ca and explain your absence; and/or
 - iii. phone the cadet building ([519-836-4530](tel:519-836-4530)) and leave a voice message explaining your absence.
3. If you follow the procedure at #2, you will be marked on the attendance as Absent with Leave.
4. If you do not let us know you will be absent you will be marked on the attendance as Absent without Leave (AWOL).
5. Missing mandatory activities, or poor attendance, could have an impact on training results, selection for special activities, and might have negative consequences (withholding privileges, promotions, etc.).

If you are going to be late to an activity:

1. Contact your DO and let them know when you'll be there (by phone or email); **OR**
2. Send an email to info@rcsccajax.ca; and/or
3. Phone the cadet building and leave a voice message explaining your absence.

In future additions of RO's there will be specific information for you from your DO's and DPO's here.

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THE FOLLOWING DATES ARE THE KNOWN AND PROJECTED DATES FOR UPCOMING OPTIONAL ACTIVITIES.

DATE	ACTIVITY	NOTES
Sat. May 6	Coronation Parade	*See Note 4 above
Monday's	Range Practices	*Every Monday night **Check TEAMS for updates ***Last night is May 15

*These dates may change over time and it is the cadet's responsibility to check for updates on a regular basis. If mandatory dates change they will be noted here in RO's. Contact your DPO if you have questions.

S. Patterson
Lieutenant (Navy)
Commanding Officer



MAY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Regular Training C3 1830-2130	4	5 Cinco de Mayo	6 Coronation Parade C1 0900-1130
7 Battle of Atlantic Parade C1 1345-1500	8 Range Night Civ.	9	10 Regular Training C5 1830-2130	11	12	13
14 Mother's Day	15 Range Night Civ. <i>*last night</i>	16	17 Regular Training C5 1830-2130	18	19	20 Armed Forces Day
21	22 Victoria Day (Canada)	23	24 Regular Training CD's/Promotions 1830-2130	25	26	27
28	29	30	31 Regular Training C5 1830-2130			
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JUNE 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 ACR C1 0830-1600
4	5	6	7 Regular Training Civilan Attire 1830-2130	8	9	10
11	12	13	14 Flag Day Regular Training Civilan Attire <i>*Tentative</i>	15	16	17
18 Father's Day	19 Juneteenth	20	21 June Solstice (GMT) Regular Training Civilan Attire <i>*Tentative</i>	22	23	24
25	26	27	28 Regular Training Civilan Attire <i>*Tentative</i>	29	30	
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